



Request for Proposal (RFP) for High-Def Ultrasound For OB/GYN Patients

Summary and Background:

La Familia Medical Center (LFMC) is accepting proposals from qualified vendors for a High-Def Ultrasound machine and package for its OB/Gyn program. LFMC is a Federally Qualified Health Center in Santa Fe New Mexico serving approximately 15,000 patients annually. The goal is to provide in-house ultrasound services to expectant patients throughout their pregnancy. LFMC currently refers patients to other facilities for these services. Several physicians at the center have advanced OB training including ultrasounds.

We are publishing this request for proposal (“RFP”) to gather bids for a high-def ultrasound machine, transducers, printer kit and training.

This award may be funded in part by the United States Health Services Administration.

Please submit proposals by Friday January 16, 2026 to jholmstrup@lfmctr.org

If you have questions, please contact Jasmin Miltz, 972-849-3576 or jholmstrup@lfmctr.org

Guidelines for Bidders:

Proposals will be accepted until 5pm, 1/16/2026. We require all proposals to clearly represent any subcontracting intentions. All documents must include equipment specifications, transducers information, printer kit specifications and training. All costs must be in US dollars.

Project Purpose and scope:

The purpose of this RFP is to identify and select high-definition ultrasound equipment for the health center’s OB program. Equipment and system should enable real-time, high-quality volumetric imaging for obstetrics, gynecology, and fertility. The system should include the software, probes, and processing power to deliver detailed 2D, 3D, and live 4D (real-time 3D) views for better fetal assessment and pathology detection. The black and

white printer kit must produce 3D images. Training on the software is to be included in the proposal.

Terms of Agreement

Contracts awarded to prevailing supplier **must be in writing and include federally required terms**. LFMC will not accept a proposal as a substitute for a conforming agreement but can accept an agreement integrating proposal cost and project specifications. **Refusal to agree to such terms will result in withdrawal of the award.** Please refer to Addendum A for Federally Required Agreement Terms. LFMC can consider reasonable modifications *only to the extent* that **the terms remain consistent with federal requirements.**

Proposal timeline and project deadline:

Proposals must be submitted in writing by close of business January 16, 2026. Proposals will be evaluated by the practice providers until January 23, 2026, after which proposers will be notified of their status.

**ADDENDUM
FEDERALLY REQUIRED TERMS**

La Familia Medical Center (“Client”) and (“Service Provider”) (collectively, the Parties) hereby mutually agree to the following terms and conditions applicable to agreements funded in whole or in part by the Federal Government:

1. Federal Exclusion. Each Party represents and warrants that the Party (including its respective employees or agents providing services under this Agreement) (i) has not been placed on the sanctions list issued by the Office of the Inspector General of the Department of Health and Human Services pursuant to the provisions of 42 U.S.C. 1320a(7), and (ii) has not been excluded from government contracts by the General Services Administration and has not been convicted of a felony or any crime relating to health care. The Parties will provide one another prompt written notice in the event that this representation and warranty becomes untrue during the term of this Agreement. Either Party may terminate this Agreement immediately upon notice if the other Party (or its respective employees or agents providing services under this Agreement) becomes sanctioned, excluded or convicted as contemplated by this provision.
2. Performance Monitoring. Client will review and monitor the performance of this contract on receipt of invoice from service provider, or no less than bi-annually. All monitoring data will be Client’s sole and exclusive property. Client may request additional information or performance improvements from service provider.
3. Books and Records; State and Federal law. The Parties acknowledge that the services that are the subject of this Agreement are or may be funded in whole or in part by State or Federal grants, loans, agreements, guarantees or other state, federal or charitable funding source. The Parties agree to keep books, documents and records in such form and for such duration as may be required by federal and state laws, and to provide access to such books, documents and records on reasonable request of the other, or any of their duly authorized representatives, for federal, state or charitable financial and programmatic reporting, performance monitoring, and audit requirements, if applicable. The availability of books, documents and records will at all times be subject to such criteria and procedures for seeking or obtaining access as may be promulgated by federal regulations and other applicable laws. Disclosure under this provision will not be construed as a waiver of any legal rights to which either Party may be entitled under statute or regulation.
4. Nondiscrimination. All services provided hereunder shall be in compliance with all applicable federal and state laws prohibiting discrimination on the basis of race, color, religion, gender, national origin, handicap or veteran status, or other State of New Mexico or Federally recognized classification.

5. No Current or Prior Conflict of Interest. The Parties represent and warrant that its officers, employees, and agents, or controlling persons have no business, professional, personal, or other interest that would conflict in any manner or degree with the performance of its obligations under this Agreement.
6. Arm's Length Transaction. The Parties agree that compensation for services is consistent with fair market value in an arm's length transaction and was not determined in a manner that takes into account the volume or value of referrals or business otherwise generated between the Parties.
7. Confidentiality of Patient Health Information. If and to the extent applicable, the parties shall comply with all requirements established by The Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), regarding safeguarding and protecting individually identifiable health information from unauthorized disclosure, including any patient's individually identifiable health information. The parties agree to amend this Agreement as required to comply with HIPAA, and to protect any individually identifiable health information that any party (or its employees, agents and contractors) accesses performing under this Agreement. The parties (and their employees, agents, and contractors) shall maintain the confidentiality of all patient and/or individual party information in accordance with all other applicable state and federal laws and regulations regarding the confidentiality of such information. The parties (and their employees, agents, and contractors) shall not divulge such confidential information to any third parties without the patient's or party's prior written consent, except, as to patients, unless required by law or as necessary to treat such patient.
8. Termination With or Without Cause. This Agreement may be terminated with or without cause by either Party on sixty (60) day advance notice in writing to the other Party. **If and to the extent the master or primary agreement incorporates alternate advance notice of less than 60 days, the alternate notice terms shall be effective.**
9. Federal Tort Claims Act. CLIENT represents and warrants that CLIENT and its employees are deemed to be federal employees and as such are covered for medical liability, certain negligence claims, and related cyber liability claims under the Federal Tort Claims Act ("FTCA"). Service Provider acknowledges that the FTCA extends immunity from suit to CLIENT subject to the FTCA and FTCA program conditions, and that the FTCA does not extend to Service Provider, nor will the FTCA respond to indemnity claims by Service Provider. Jurisdiction, choice of law, and venue for any and all claims arising from this agreement that are covered by the FTCA shall lie in the United States Department of Health and Human Services and the Federal Courts.
10. Federal Contract and Credentialing Compliance. To the extent any term in the Master or Primary Agreement(s), however titled, conflict with the terms stated in this Addendum, the Addendum will control. **The Parties acknowledge that the federal**

government may at its discretion require additional terms at any time. Should that occur, the Parties agree to amend the agreement or this addendum for consistency with federal or state guidance and regulations.

Signed:

Chief Executive Officer
La Familia Medical Center

Date:

Signed:

Authorized Representative

Date: